



LABOR & DELIVERY QUALITY OF CARE SHORT OBSERVATIONAL INDEX ORIENTATION SAMPLE AGENDA

Day 1

Time	Session	Material(s)	Facilitator(s)
8:30 – 9:00	Registration		
9:00 – 9:15	Welcome and Introductions	<ul style="list-style-type: none"> Name Tags 	<ul style="list-style-type: none"> TBD
9:15 – 10:00	Session 1: Short L&D Index & orientation overview <ul style="list-style-type: none"> Overview of the Short L&D Index Overview of the orientation agenda 	<ul style="list-style-type: none"> Powerpoint presentation 	<ul style="list-style-type: none"> TBD
10:00 – 10:45	Session 2: Structured clinical observation <ul style="list-style-type: none"> Review and discuss the purpose and indications for collecting data through clinical observation Discuss the attributes of good clinical observers Discuss how clinical observers can become competent 	<ul style="list-style-type: none"> Powerpoint presentation 	<ul style="list-style-type: none"> TBD
10:45 – 11:00	Tea break		
11:00 – 12:00	Session 3: Collecting high-quality observation data <ul style="list-style-type: none"> Describe the terms “reliability” and “validity” Discuss how to collect good quality clinical observation data Conduct data quality activity in pairs 	<ul style="list-style-type: none"> Powerpoint presentation Copies of Data Quality Activity Copies of Data Quality Handout 	<ul style="list-style-type: none"> TBD
12:00 – 1:00	Session 4: Understanding the Short L&D Index <ul style="list-style-type: none"> Review the Short L&D Index Discuss how to assess observed deliveries using the index 	<ul style="list-style-type: none"> Powerpoint presentation Copies of Short L&D Index – comprehensive & delivery-only 	<ul style="list-style-type: none"> TBD
1:00 – 2:00	LUNCH		
2:00 – 3:30	Session 5: Observation practice* <ul style="list-style-type: none"> Role-play delivery with provider, client, and observer; participants practice using Short L&D Index while observing role-play 	<ul style="list-style-type: none"> L&D demonstration station Hard copies of Short L&D Index – comprehensive 	<ul style="list-style-type: none"> TBD Role play participants
3:30 – 3:45	Tea Break		
3:45 – 4:30	Session 6: Reflections on experience using the tool <ul style="list-style-type: none"> Participants describe what is challenging, what is easy, and what requires more guidance for high-quality observation 		<ul style="list-style-type: none"> TBD



Day 2

Time	Session	Materials	Facilitator(s)
9:00 – 9:15	Review learning from Day 1		• TBD
9:15 – 10:45	Session 7: Inter-rater reliability (IRR) exercise <ul style="list-style-type: none"> • Discuss the role of inter-rater reliability in standardizing observation skills • Participants use Short L&D Index to score a demonstration L&D scenario and compare their scores to a “gold standard” observer 	<ul style="list-style-type: none"> • Powerpoint slides • L&D demonstration stations • Copies of Short L&D Index – comprehensive 	<ul style="list-style-type: none"> • TBD • Role play participants • Gold standard observer (TBD)
10:45 – 11:00	Session 8: Roles & responsibilities of observers <ul style="list-style-type: none"> • Describe observer responsibilities 	<ul style="list-style-type: none"> • Powerpoint slides 	<ul style="list-style-type: none"> • TBD
11:00 – 11:30	Tea break**		
11:30 – 12:00	Session 9: Feedback from IRR exercise <ul style="list-style-type: none"> • Facilitators share results of IRR exercise and discuss actions that may be particularly challenging to observe 	<ul style="list-style-type: none"> • Facilitator Worksheet – Inter-rate Reliability Exercise 	<ul style="list-style-type: none"> • TBD
12:00 – 12:15	Organization into small groups and depart for nearby practicum sites		
12:30 – 5:00	Off-site: Practice of L&D Short Form at clinical practicum sites – practice observation in pairs	<ul style="list-style-type: none"> • Copies of Short L&D Index – comprehensive 	

Day 3

Time	Session	Materials	Facilitator(s)
9:00 – 10:00	Session 10: Review practicum experience		• TBD
10:00 – 11:00	Session 11: Review key points and tips for using the Short L&D Index <ul style="list-style-type: none"> • Discuss any changes to be made for local use based on practicum • Review Short L&D Index User Guide 	<ul style="list-style-type: none"> • Copies of Short L&D Index - comprehensive & delivery-only • Copies of Short L&D Index User Guide 	<ul style="list-style-type: none"> • TBD
11:00 – 11:15	Tea break		
11:15 – 12:30	Session 12: Planning to use the Short L&D Index <ul style="list-style-type: none"> • Discuss considerations for planning use of Short L&D Index • In pairs, plan how each trainee/supervisor will use the Short L&D Index for quality assessment 	<ul style="list-style-type: none"> • Powerpoint Slides • Copies of Short L&D Index Planning Worksheet 	<ul style="list-style-type: none"> • TBD
12:30	Break/Lunch/END OF ORIENTATION		



*It is recommended that all practice be done with the comprehensive version of the Short L&D Index to ensure participant understanding of all actions and standards. The L&D demonstration should accelerate processes to show all actions in the Index within one hour.

**Facilitators should use this time to review IRR Exercise scores (see Facilitator Worksheet: IRR Exercise)