Recruitment Script

Service Providers

Good Morning/Afternoon,

My name is \_\_\_\_\_\_\_\_\_\_\_, and I am working on a project with PROJECT NAME AND AFFILIATION. I would like to invite you to participate in a research study that aims to understand how services support young parents in this district. You are being invited to participate as you are a provider in a facility that provides antenatal care, maternal and newborn care, or family planning in this district. First, let me ask you a few questions.

1. Are you a full time and permanent staff member at this health facility?

[IF NO]: SAY: “Okay, thank you for your time. We will not continue. Have a good day!”

[IF YES]: GO TO NEXT QUESTION

1. “Do you provide antenatal care, maternal and newborn care, or family planning services as part of your regular job responsibilities?”

[IF NO]: “Okay, thank you for your time. We will not continue. Have a good day!”

[IF YES]: GO TO NEXT QUESTION

1. “I’d like to speak with you for a few minutes. Do you have a few minutes to listen now?”

[IF NO]: “May I look for you another time to talk?”

[IF NO]: “Okay, thank you for your time. We will not continue. Have a good day!”

[IF YES]: “Thank you. What is a time that is convenient for you?”

Interviewer arranges a meeting with the provider and follows up. At that meeting, interviewer begins with the next step below.

[IF YES]: “Thank you! Let me tell you more about what we would like to do.”

If you agree to participate, I will ask about your experiences with how young parents seek and use health services and how services support them. This interview will take about one hour.

Our conversation about your experiences will be confidential and your individual responses will not be shared with anyone, including your colleagues or your clients at the facility. Anything produced using information you share will not include your name or any information giving away your identity.

You do not have to participate. If you do not want to participate, it will not affect your job or benefits here.

“Do you have any questions for me?” “Are you interested in participating in this study?”

[IF NO]: “Okay, thank you for your time. Have a good day!”

[IF YES]: “Okay, I will tell you more about the study. Then you can then tell me whether you agree to participate.”

*\*\* Interviewer – If participant expresses interest, proceed with informed consent script. If not, thank the individual for their time and visit the next potential respondent. Answer any questions before obtaining consent or beginning the interview. \*\**

Written Consent

IDI Tool #3 – Service Providers

Hello, my name is\_\_\_\_\_\_. Let me allow my colleague to introduce himself/herself. My colleague and I would like to talk to you about health care services for young parents. We are working to understand how services and service outreach support young parents as they plan to have children, become pregnant, and deliver in this District. This is a **research study** being conducted by PROJECT NAME AND AFFILIATION. We would like to ask you to help answer our questions. We believe that you will have valuable insights to share and we will use your answers and answers of others we are meeting to improve use of services by young parents in this District. We are interviewing key informants, such as village elders, health center staff, as well as young women and men who are first-time parents. During the interview, you will be asked questions about how young parents decide to seek and use health services, how such services support young parents, and what barriers exist.

You do not have to help, it is your choice. If you agree, we will ask you to speak with us, in a location that you choose. During our interview, we will take notes and make an audio recording. It will take about one hour. It is possible that some questions may be uncomfortable to answer. That is not our intention. You do not have to answer all the questions. Also, you may stop the interview at any time. There is no penalty if you choose to stop answering questions, and it will not affect your access to health services or your employment.

There is a chance that someone outside the study will see your information. But we will do our best to keep the information you tell us confidential and secure. We will keep the audio recording tapes in a locked cabinet. Your name will not be included in any reports or notes that we write based on this information. Any record of your name will be destroyed. When the study is complete, we will destroy the tapes.

You will receive no personal benefit from answering our questions. We will not pay you to help us. There is no payment, and we do appreciate your time. We will give you a copy of the final report from this study, if you would like to have one

Do you have any questions? You may contact PRINCIPAL INVESTIGATOR NAME AND CONTACT about your questions or concerns with this work.

Thank you for your consideration.

May I begin?

Certificate of Consent - Participant

I have read or have been read the above considerations regarding my participation in the study. I have been given a chance to ask questions and the questions have been answered to my satisfaction.

I understand that my records will be kept private and that I can stop the interview at any time. I also understand that my decision to stop the interview will not affect me adversely.

I agree to this interview.

Signature of participant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If oral consent, signature of interviewer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Investigator’s Statement

I, the undersigned, have explained to the participant the procedures to be followed in the study and the risks and benefits involved. I have also provided my mobile number so that he/she may contact me at any time if required.

Name of the interviewer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the interviewer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A copy of this consent form has been provided to the participant (if asked for). (Initialled by the discussant)

Formative Research on First Time/Young Mothers/Parents

IDI #3: IDI Guide for Service Providers

Face Sheet

**Interview Code**: |\_\_\_||\_\_\_||\_\_\_||\_\_\_|

**Village:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**District:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Discussion by**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date of Discussion**: [\_\_\_|\_\_\_] [\_\_\_|\_\_\_] [\_\_\_|\_\_\_|\_\_\_|\_\_\_]

 D D M M Y Y Y Y

**Time Discussion Began**: [\_\_\_|\_\_\_]: [\_\_\_|\_\_\_]

 Hour Minute

**Time Discussion Ended:** [\_\_\_|\_\_\_] : [\_\_\_|\_\_\_]

 Hour Minute

**Results of Discussion**: Completed 1

 Partially Completed 2

 Refused 3

**Name and Signature of Supervisor** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date Checked**: [\_\_\_|\_\_\_] [\_\_\_|\_\_\_] [\_\_\_|\_\_\_|\_\_\_|\_\_\_]

 D D M M Y Y Y Y

Participants

Only one respondent at a time will be interviewed. The interviewer should be accompanied by an associate interviewer/recorder.

Required Preparatory Steps

* Recruitment of service provider (the most senior at the health facility).
* Informed consent from the participant is obligatory.
* Eligibility should be verified and socio-demographic information should be collected from participant.

Necessary Tools and Materials

* Interview guide
* Two dictaphones with batteries (and back-up batteries)
* One notebook and one pen

Process

The interviewer and respondent should be setting next to each other, with a table between them so they can do the activities.

The note-take should be sitting in a place that does not disturb the interview activity. The moderator / associate facilitator should take notes.

The interview should be conducted as a conversation, with each question flowing from the answer to the previous one. Each of the topics should be covered during the discussion. The questions are there as examples. These are the types of information that is to be collected, but how the questions are asked will depend on how the conversation flows. The questions are not meant to limit the discussion, but rather keep the discussant on track.

At the end of the discussion, the data collectors should thank participants for their participation.

Information Sought from Service Providers

* Service context
* Services for young parents
* Problems affecting new or young parents

Section 1: Demographic Information

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name (Code)** | **Age (Years)** | **Education** | **Occupation** | **Service focus *(multiple responses possible)*** |
|  |  |  |  |  |

Code:

|  |  |
| --- | --- |
| Education | 0: No education / 1: Primary (1 to 4 years schooling) / 2: Secondary (5 to 9 years schooling) / 3: HSSC (10 to 12 years schooling) / 4: University / 5: Vocational training / 96: Other (Specify) |
| Occupation | 1: Student / 2: Service / 3: Business / 4: Farming / 96: Other (Specify) |
| Main service focus | 1: ANC / 2: Maternity / 3: FP / 96: Other (Specify) |

Tool IDI #3: IDI Guide for Service Providers

Service Context

1. Could you tell me about your main responsibilities here? How long have you been posted in this facility?
2. You indicated that one of your main responsibility areas is to provide [ANC/MNC/FP] services. What are some of the satisfactions you derive working in this area? What parts of your work are most challenging?

Services to First-Time/Young Parents

1. In your consultations, could you describe the type of person who you typically see? *[Probe on target groups - women, men, youth, couples]?*
	1. Do you provide services to young single mothers?
2. Are many of your clients under age 24? What about adolescents under age 18? What kinds of services and information do you offer them?
3. The young people in our study are in the process of becoming mothers and fathers, that is, they are becoming parents for the first time. How have you been supporting this particular group of young people? What kinds of services and information do you offer them?
4. Do you think that young parents (under age 24) should receive different [ANC/MNC/FP] services than older people? What services and why?
5. Are there any services offered in this clinic that you are hesitant to offer young parents? Why?

Issues Facing First-Time/Young Parents

1. What do you think are the biggest issues that girls face as first-time/young parents in this community?
2. What are the biggest issues that boys face as first-time/young parents?
3. What do you think are the biggest issues that young couples face?
4. What are other factors that prevent service uptake?
5. What might be your suggestions on best ways to support young couples, young women, and young men in this community to ensure that they have good relationships and healthy families?

Thank you!